

Prague, the 07th August, 2019

TENDER NOTICE

The Embassy of India in Prague invite bids from Branded Furniture companies in Prague, Czech Republic to bid for an Executive office table for Ambassador's office.

2. The following are the specifications of the table:
 - (a) The dimensions shall not be more than 300x200x200 cm.
 - (b) Shall include cabinet with atleast three drawers.
 - (c) Shall include cable port with power module
 - (d) Sturdy hardwood (no particleboard or plastic)
3. Location: Embassy of India, Milady Horakove 60/93, 170 00, Prague 7, Czech Republic.
4. Submission of bids: The bidders shall submit their bids in sealed envelopes which may be submitted physically or through courier/post (preferably in English language) on or before **28.08.2019 (1700 hrs)**. The bids must reach office of **Mr. Sanjiv Aggarwal, Counsellor & Head of Chancery, Embassy of India, Milady Horakove 60/93, 170 00, Prague 7, Czech Republic**. Bids received later than 28.08.2019 will not be accepted.
5. Selection Process: The bids will be opened on 29.08.2019 (1000 hrs) in the Embassy of India, Prague. Representatives of the bidding parties can be present at the time of opening of bids. The companies with good credentials and the best rates would be selected for supply of executive office table. However, the final decision would remain with Embassy of India, Prague.
6. General terms and conditions:
 - (a) The bids shall separately mention the delivery and installation charges.
 - (b) The table should have a guarantee period of minimum one year.
 - (c) The last date for submission of bids is **Wednesday, 28 August 2019 by 1700 hrs.**


(Sanjiv Aggarwal)
Counsellor &
Head of Chancery